

Exhibit 300: Capital Asset Plan and Business Case Summary

Part I: Summary Information And Justification (All Capital Assets)

Section A: Overview

1. **Date of Submission:** 2010-09-17

2. **Agency:** 023

3. **Bureau:** 05

4. **Name of this Investment:** Electronic Acquisition System (EAS)/Comprizon

5. **Unique Project (Investment) Identifier (UPI):** 023-05-01-08-01-1100-00

6. **What kind of investment will this be in FY 2012?:** Operations and Maintenance

- Planning
- Full Acquisition
- Operations and Maintenance
- Mixed Life Cycle
- Multi-Agency Collaboration

7. **What was the first budget year this investment was submitted to OMB?** FY2001 or earlier

8.

- a. **Provide a brief summary of the investment and justification, including a brief description of how this closes in part or in whole an identified agency performance gap, specific accomplishments expected by the budget year and the related benefit to the mission, and the primary beneficiary(ies) of the investment.**

The Electronic Acquisition System (EAS)/Comprizon Suite is a centralized web-enabled electronic procurement system with a range of fully functional tools designed to support nationwide PBS acquisition preparation, tracking, and reporting. It integrates and streamlines the entire acquisition management process and supports full lifecycle contracting from requisition through contract award/purchase to final contract closeout for approximately 3,000 active users located at PBS regional offices, field offices, and other remote locations nationwide. EAS has enabled system efficiencies with the migration of regional databases into one centralized database for the national web-enabled Comprizon Suite investment. Over 57,000 total contract related documents were migrated to support awards to many of the 15,000 vendors currently listed in Comprizon Suite. EAS is compliant with the Federal Acquisition Regulation (FAR), and aligns with GSA's mission and Strategic Plan, Section 508 compliance, the Integrated Acquisition Environment (IAE), eGov initiatives, and the PBS Office of Vendor Alliance and Vendor Acquisition. It fully supports the PBS Federal Procurement Database System (PBS-FPDS) investment allowing electronic reporting of PBS lease data to the Federal Procurement Database System - Next Generation (FPDS-NG). EAS enables electronic interoperability with Business Partner Network/Central Contractor Registry, Federal Business Opportunities and other IAE initiatives, with more interfaces planned. The EAS application simplifies acquisition, improves the efficiency of the procurement process, and eliminates redundant data entry and record keeping. EAS strategically positions PBS to better serve acquisition professionals in a more efficient and cost-effective manner while preparing for and aligning with changes in the Federal acquisition landscape.

- b. **Provide any links to relevant websites that would be useful to gain additional information on the investment including links to GAO and IG reports.**

Title	Link
NONE	

9.

- a. **Provide the date of the Agency's Executive/Investment Committee approval of this investment.**
2010-08-17
- b. **Provide the date of the most recent or planned approved project charter.** 2010-08-17

10. **Contact information?**

- a. **Program/Project Manager Name:** *
Phone Number: *
Email: *
- b. **Business Function Owner Name (i.e. Executive Agent or Investment Owner):** Joy A. Walker
Phone Number: *
Email: *

11. What project management qualifications does the Project Manager have? (choose only one per FAC-P/PM or DAWIA): Project manager assigned but qualification status review has not yet started.

- Project manager has been validated according to FAC-P/PM or DAWIA criteria as qualified for this investment.
- Project manager qualifications according to FAC-P/PM or DAWIA criteria is under review for this investment.
- Project manager assigned to investment, but does not meet requirements according to FAC-P/PM or DAWIA criteria.
- Project manager assigned but qualification status review has not yet started.
- No project manager has yet been assigned to this investment.

Section B: Summary of Funding (Budget Authority for Capital Assets)

1.

Table I.B.1: Summary of Funding

(In millions of dollars)

(Estimates for BY+1 and beyond are for planning purposes only and do not represent budget decisions)

	PY-1 and earlier	PY 2010	CY 2011 (CY Continuing Resolution)	BY 2012	BY+1 2013	BY+2 2014	BY+3 2015	BY+4 and beyond	Total
Planning:	*	*	*	*	*	*	*	*	*
Acquisition:	*	*	*	*	*	*	*	*	*
Planning & Acquisition Government FTE Costs	*	*	*	*	*	*	*	*	*
Subtotal Planning & Acquisition(DME):	*	*	*	*	*	*	*	*	*
Operations & Maintenance:	*	*	*	*	*	*	*	*	*
Disposition Costs (optional):	*	*	*	*	*	*	*	*	*
Operations, Maintenance, Disposition Government FTE Costs	*	*	*	*	*	*	*	*	*
Subtotal O&M and Disposition Costs (SS):	*	*	*	*	*	*	*	*	*
TOTAL FTE Costs	*	*	*	*	*	*	*	*	*
TOTAL (not including FTE costs):	*	*	*	*	*	*	*	*	*
TOTAL (including FTE costs):	*	*	*	*	*	*	*	*	*
Number of FTE represented by	*	*	*	*	*	*	*	*	*

Table I.B.1: Summary of Funding
(In millions of dollars)

(Estimates for BY+1 and beyond are for planning purposes only and do not represent budget decisions)

	PY-1 and earlier	PY 2010	CY 2011 (CY Continuing Resolution)	BY 2012	BY+1 2013	BY+2 2014	BY+3 2015	BY+4 and beyond	Total
Costs:									

2. Insert the number of years covered in the column “PY-1 and earlier”:

3. Insert the number of years covered in the column “BY+4 and beyond”: *

4. If the summary of funding has changed from the FY 2011 President’s Budget request, briefly explain those changes:

*

Section C: Acquisition/Contract Strategy (All Capital Assets)

1.

Table I.C.1 Contracts Table

Contract Status	Contracting Agency ID	Procurement Instrument Identifier (PIID)	Indefinite Delivery Vehicle (IDV) Reference ID	Solicitation ID	Alternative financing	EVM Required	Ultimate Contract Value (M)	Type of Contract/Task Order (Pricing)	Is the contract a Performance Based Service Acquisition (PBSA)?	Effective date	Actual or expected End Date of Contract/Task Order	Extent Completed	Short description of acquisition
Awarded	4735	GSQ0910DF0171	GS35F4483G	9Q0ZABIS008	*	*	\$2.0	Firm Fixed Price	Y	2010-09-01	2011-02-28	Y	Electronic Acquisition System
Awarded	4740	GSP0007CY0237	GS35F0883R		*	*	\$2.4	Fixed Price Level of Effort	N	2007-08-28	2012-09-30	N	Project Management IT support

2. If earned value is not required or will not be a contract requirement for any of the contracts or task orders above, explain why:

*

3.

- a. Has an Acquisition Plan been developed? If yes, please answer the questions that follow *
- b. Does the Acquisition Plan reflect the requirements of FAR Subpart 7.1 *
- c. Was the Acquisition Plan approved in accordance with agency requirements *
- d. If "yes," enter the date of approval? *
- e. Is the acquisition plan consistent with your agency Strategic Sustainability Performance Plan? *
- f. Does the acquisition plan meet the requirements of EOs 13423 and 13514? *
- g. If an Acquisition Plan has not been developed, provide a brief explanation.

*

Part II: IT Capital Investments

Section A: General

1.
 - a. **Confirm that the IT Program/Project manager has the following competencies: configuration management, data management, information management, information resources strategy and planning, information systems/network security, IT architecture, IT performance assessment, infrastructure design, systems integration, systems life cycle, technology awareness, and capital planning and investment control.** yes
 - b. **If not, confirm that the PM has a development plan to achieve competencies either by direct experience or education.**
2. **Describe the progress of evaluating cloud computing alternatives for service delivery to support this investment.** Updates to the current Business Case Analysis (BCA) is planned in FY11 to include a cloud based alternative for this investment.
3. **Provide the date of the most recent or planned Quality Assurance Plan** 2010-08-17
4.
 - a. **Provide the UPI of all other investments that have a significant dependency on the successful implementation of this investment.**
 - b. **If this investment is significantly dependent on the successful implementation of another investment(s), please provide the UPI(s).**
5. **An Alternatives Analysis must be conducted for all Major Investments with Planning and Acquisition (DME) activities and evaluate the costs and benefits of at least three alternatives and the status quo. The details of the analysis must be available to OMB upon request. Provide the date of the most recent or planned alternatives analysis for this investment.** 2007-01-08
6. **Risks must be actively managed throughout the lifecycle of the investment. The Risk Management Plan and risk register must be available to OMB upon request. Provide the date that the risk register was last updated.** 2010-10-07

Section B: Cost and Schedule Performance

Table II.B.1. Comparison of Actual Work Completed and Actual Costs to Current Approved Baseline:

Description of Activity	DME or SS	Agency EA Transition Plan Milestone Identifier	Planned Cost (\$M)	Actual Cost (\$M)	Planned Start Date	Actual Start Date	Planned Completion Date	Actual Completion Date	Planned Percent Complete	Actual Percent Complete
FY07 EAS O&M		*	\$3.2	\$3.2	2006-10-01	2006-10-01	2007-09-30	2007-09-30	100.00%	100.00%
FY09 EAS O&M		*	\$2.9	\$2.9	2008-10-01	2008-10-01	2009-09-30	2009-09-30	100.00%	100.00%
FY09 EAS DME		*	\$0.1	\$0.1	2008-10-01	2008-10-01	2009-09-30	2009-09-30	100.00%	100.00%
FY07 EAS DME		*	\$0.2	\$0.2	2006-10-01	2006-10-01	2009-11-30	2009-11-30	100.00%	100.00%
FY 2005 and prior EAS		*	\$8.0	\$8.0	2000-10-01	2000-10-01	2005-09-30	2005-09-30	100.00%	100.00%
FY06 EAS O&M		*	\$3.3	\$3.3	2005-10-01	2005-10-01	2006-09-30	2006-09-30	100.00%	100.00%
FY08 EAS DME		*	\$0.1	\$0.1	2007-10-01	2007-10-01	2008-09-30	2008-09-30	100.00%	100.00%
FY08 EAS O&M		*	\$2.9	\$2.9	2007-10-01	2007-10-01	2008-09-30	2008-09-30	100.00%	100.00%
FY14 EAS O&M	SS	*	*	*	2013-10-01	*	2014-09-30	*	*	*
FY15 EAS O&M	SS	*	*	*	2014-10-01	*	2015-09-30	*	*	*
FY10 EAS O&M Comprizon Suite Licensing and Support / O&M	SS	*	\$2.4	\$2.4	2009-10-01	2009-10-01	2010-09-30	2010-09-30	100.00%	100.00%
FY12 EAS O&M Comprizon™ Suite Licensing and Support/O&M	SS	*	*	*	2011-10-01	*	2012-09-30	*	*	*
FY10 EAS O&M Project Management Support	SS	*	\$0.5	\$0.5	2009-10-01	2009-10-01	2010-09-30	2010-09-30	100.00%	100.00%
FY12 EAS O&M Government Personnel (FTE) Costs	SS	*	*	*	2011-10-01	*	2012-09-30	*	*	*
FY11 EAS O&M Government Personnel (FTE) Costs	SS	*	\$0.1	\$0.0	2010-10-01	2010-10-01	2011-09-30		33.70%	33.33%

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FY11 EAS O&M Supplies/Travel/Other (Allocated)	SS	*	\$0.0	\$0.0	2010-10-01	2010-10-01	2011-09-30		33.70%	33.33%
FY09 EAS DME Supplies/Travel/Other (Allocated)	DME	*	\$0.0	\$0.0	2008-10-01	2008-10-01	2009-09-30	2009-09-30	100.00%	100.00%
FY10 EAS O&M Government Personnel (FTE) Costs	SS	*	\$0.1	\$0.1	2009-10-01	2009-10-01	2010-09-30	2010-09-30	100.00%	100.00%
FY11 EAS O&M Project Management Support	SS	*	\$0.4	\$0.0	2011-01-01	2011-01-01	2011-09-30		11.36%	11.11%
FY12 EAS O&M Supplies/Travel/Other (Allocated)	SS	*	*	*	2011-10-01	*	2012-09-30	*	*	*
FY12 EAS O&M Project Management Support	SS	*	*	*	2011-10-01	*	2012-09-30	*	*	*
FY10 EAS O&M Supplies/Travel/Other (Allocated)	SS	*	\$0.0	\$0.0	2009-10-01	2009-10-01	2010-09-30	2010-09-30	100.00%	100.00%
FY11 EAS O&M Comprizon™ Suite Licensing and Support/O&M	SS	*	\$1.9	\$0.0	2011-03-01		2012-02-29		0.00%	0.00%
FY16 EAS O&M	SS	*	*	*	2015-10-01	*	2016-09-30	*	*	*
FY13 EAS O&M	SS	*	*	*	2012-10-01	*	2013-09-30	*	*	*
FY10 EAS O&M Comprizon Suite Licensing and Support Bridge Contract	SS	*	\$1.0	\$0.8	2010-09-01	2010-09-01	2011-02-28		84.53%	83.33%
FY10 EAS O&M	SS	*	\$0.1	\$0.1	2010-10-01	2010-10-01	2010-12-31	2010-12-31	100.00%	100.00%

Table II.B.1. Comparison of Actual Work Completed and Actual Costs to Current Approved Baseline:

Description of Activity	DME or SS	Agency EA Transition Plan Milestone Identifier	Planned Cost (\$M)	Actual Cost (\$M)	Planned Start Date	Actual Start Date	Planned Completion Date	Actual Completion Date	Planned Percent Complete	Actual Percent Complete
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Project
Management
Support Q1
FY11

2. If the investment cost, schedule, or performance variances are not within 10 percent of the current baseline, provide a complete analysis of the reasons for the variances, the corrective actions to be taken, and the most likely estimate at completion.

3. For mixed lifecycle or operations and maintenance investments an Operational Analysis must be performed annually. Operational analysis may identify the need to redesign or modify an asset by identifying previously undetected faults in design, construction, or installation/integration, highlighting whether actual operation and maintenance costs vary significantly from budgeted costs, or documenting that the asset is failing to meet program requirements. The details of the analysis must be available to OMB upon request. Insert the date of the most recent or planned operational analysis.

2010-05-14

4. Did the Operational analysis cover all 4 areas of analysis: Customer Results, Strategic and Business Results, Financial Performance, and Innovation?

yes

Section C: Financial Management Systems

Table II.C.1: Financial Management Systems			
System(s) Name	System acronym	Type of Financial System	BY Funding

*

*

*

*

Section D: Multi-Agency Collaboration Oversight (For Multi-Agency Collaborations only)

Table II.D.1. Customer Table:	
Customer Agency	Joint exhibit approval date
NONE	

Table II.D.2. Shared Service Providers		
Shared Service Provider (Agency)	Shared Service Asset Title	Shared Service Provider Exhibit 53 UPI (BY 2011)
*	*	*

Table II.D.3. For IT Investments, Partner Funding Strategies (\$millions):							
Partner Agency	Partner exhibit 53 UPI (BY 2012)	CY Monetary Contribution	CY “In-Kind” Contribution	CY Fee-for-Service	BY Monetary Contribution	BY “In-Kind” Contribution	BY Fee-for-Service
NONE							

Table II.D.4. Legacy Systems Being Replaced		
Name of the Legacy Investment of Systems	Current UPI	Date of the System Retirement
*	*	*

Section E: Performance Information

Table I.E.1a. Performance Metric Attributes

Measurement Area (For IT Assets)	Measurement Grouping (For IT Assets)	Measurement Indicator	Reporting Frequency	Unit of Measure	Performance Measure Direction	Baseline	Year Baseline Established for this measure (Origination Date)
Processes and Activities	Efficiency	At any given time there are a significant number of contracts in EAS targeted for Closeout. Not having contracts closed out that should be impacts system efficiency and accuracy, as well as the release of already obligated funds.	quarterly	Percent (%)	Down	In 2009 there is an average of 20K contracts targeted for close out at any given time.	2009-07-31
			Fiscal Year	Target	Actual Results	Target "Met" or "Not Met"	Last Updated
			2010	Reduce average amount of contracts targeted for close out by 5% to 10%	Q4 FY10 Update: Reduced contracts targetted for close out by 72%.	Met	2011-02-28
Mission and Business Results	Services Acquisition	Conduct User Acceptance Testing and validation testing of financial obligation processing in advance of deploying the Pegasys-Comprizon Interface.	annual	Percent (%)	Up	All work is completed manually which requires resources and double entry allows for possibility of error. The automated interface between Pegasys and EAS/Comprizon is planned for development FY08-FY09.	2008-07-31
			Fiscal Year	Target	Actual Results	Target "Met" or "Not Met"	Last Updated
			2009	Conduct User Acceptance Testing, validate that new interface processes are correct and compliant, and deploy the newly	Pegasys-Comprizon interface project no longer pursued due to change in business line priorities.	Not Met	2010-09-17

Technology	Data Reliability and Quality	Deploy financial interface. Plan and execute national deployment of enhanced system.	interfaced system.				
			annual	Percent (%)	Down	There is no automated interface between Pegasys and EAS/Comprizon. Data validation and reconciliation must be conducted manually.	2008-07-31
			Fiscal Year	Target	Actual Results	Target "Met" or "Not Met"	Last Updated
			2009	Reduce contract obligation data entry errors and improve data reliability and quality. Reduce need for manual reconciliation efforts.	Pegasys-Comprizon interface project no longer pursued due to change in business line priorities.	Not Met	2010-09-17
Processes and Activities	Efficiency	Deploy interface to reduce manual double entry. Redeploy staff to other mission critical tasks.	annual	Percent (%)	Down	All data entry performed manually as there is no automated interface between Pegasys and EAS/Comprizon.	2008-07-31
			Fiscal Year	Target	Actual Results	Target "Met" or "Not Met"	Last Updated
			2009	Reduce double entry and cycle time to process contract obligations, modifications, and close-out.	Pegasys-Comprizon interface project no longer pursued due to change in business line priorities.	Not Met	2010-09-17
Mission and Business Results	Program Monitoring	Have zero Draft awards in excess of 30 days of the Contracting Officer's signed on date.	quarterly	Number	Down	Approximately 2,200 Draft awards in excess of the 30 day grace period.	2010-07-30
			Fiscal Year	Target	Actual Results	Target "Met" or "Not Met"	Last Updated
			2011	Reduce the average amount of Draft awards that are in excess of 30 days by 110.	360	Not Due	2011-02-28
			2012	Reduce the average amount of Draft awards		Not Due	2011-02-28

				that are in excess of 30 days by 220.			
Processes and Activities	Policies	Have zero Draft mods in excess of 30 days of the Contracting Officer's modification signed on date.	quarterly	Number	Down	Approximately 3,500 Draft modifications in excess of the 30 day grace period.	2010-07-30
			Fiscal Year	Target	Actual Results	Target "Met" or "Not Met"	Last Updated
			2011	Reduce the average amount of Draft modifications that are in excess of 30 days by 175.	997	Not Due	2011-02-28
			2012	Reduce the average amount of Draft modifications that are in excess of 30 days by 350.		Not Due	2011-02-28
Technology	Data Reliability and Quality	No electronic signed on date on award document will cause electronic award to present an inaccurate picture of paper award.	quarterly	Number	Down	2,331 blank signed on date fields.	2010-07-30
			Fiscal Year	Target	Actual Results	Target "Met" or "Not Met"	Last Updated
			2011	Reduce the average amount of blank signed on dates by 233.	No data available	Not Due	2011-02-28
			2012	Reduce the average amount of blank signed on dates by 350.		Not Due	2011-02-28
Customer Results	Accuracy of Service or Product Delivered	Number of contracts in EAS/Comprizon targeted for closeout.	quarterly	Number	Down	Approximately 6,500 contracts in EAS/Comprizon eligible for closeout.	2010-07-30
			Fiscal Year	Target	Actual Results	Target "Met" or "Not Met"	Last Updated

Mission and Business Results	Information Security	Plan of Action and Milestones (POA&M) is a management tool for tracking the cyber security program and system-level weaknesses. These weaknesses are documented by several mechanisms, including C&A efforts and application/system scans.	2011	Reduce the average amount of contracts eligible for close out by 325.	1168	Not Due	2011-02-28			
			2012	Reduce the average amount of contracts eligible for close out by 650.		Not Due	2011-02-28			
			quarterly	Percent (%)	Down	EAS has built up a list of weaknesses, some new in 2009 and some pre-existing. In 2009 there were between 200 and 249 active findings, some findings originally dating back to 2006.	2009-07-31			
						Fiscal Year	Target	Actual Results	Target “Met” or “Not Met”	Last Updated
						2010	In 2010 POA&M findings will be reduced as follows: 2006 findings by 20% and 2007-2009 findings by 5% to 10%.	Q4 FY10 Update: 15 PO&M findings have been closed which equals 6% reduction in 2009 active findings.	Met	2011-02-28
Technology	Standards Compliance and Deviations	The Comprizon application has a number of known issues. The developer has issued 'work around' processes that resolved the issues but force users to be inefficient. These workaround solutions need to be resolved.	quarterly	Percent (%)	Down	In 2009 there were 11 developer documented workaround issues.	2009-07-31			
			Fiscal Year	Target	Actual Results	Target “Met” or “Not Met”	Last Updated			
			2010	In 2010 the known	Q2 FY10 Update: All	Met	2010-09-17			

workaround issues will be decreased by 15%.

issues that can be resolved have been at this time. Remaining issues classified as workarounds were actually operating under normal functionality that were just previously mislabeled. Thus this metric has been met for 2010.

Customer Results

Access

The EAS Team, in conjunction with our supporting partners, the ESC, maintain system uptime in production during all business hours. Reports, upgrades, etc are run during off hours.

quarterly

Percent (%)

Maintain

In 2009 there were no extended system outages and short term outages were isolated cases, having to do with network access, not EAS server issue.

2009-07-31

Fiscal Year

Target

Actual Results

Target
"Met" or "Not Met"

Last Updated

2010

In 2010 the EAS team will look to maintain the 2009 up time of 99 to 99.5%

Q4 FY10 Update: 100%. There was no downtime during normal business hours in Q4 FY10.

Met

2011-02-28

Customer Results

Access

The EAS Team, in conjunction with supporting partners, the ESC, maintain system uptime in production during all business hours. Reports, upgrades, etc are run during off hours.

quarterly

Percent (%)

Maintain

In 2008 there were no extended system outages and short term outages were isolated cases having to do with network access, not EAS server issue.

2008-07-31

Fiscal Year

Target

Actual Results

Target
"Met" or "Not Met"

Last Updated

2009

Maintain up time of 99% - 99.5%.

Up time maintained at 99%.

Met

2010-09-17

Customer Results

Customer Training

Train EAS user community to use the Pegasys-Comprizon

annual

Percent (%)

Up

There is no automated interface between Pegasys and

2008-07-31

Interface functionality.

EAS/Comprizon
therefore no training
exists.

Fiscal Year	Target	Actual Results	Target “Met” or “Not Met”	Last Updated
2009	Provide national training to EAS user community as part of the Implementation Plan for the Interface.	Pegasys-Comprizon interface project no longer pursued due to change in business line priorities.	Not Met	2010-09-17

* - Indicates data is redacted.